

CONSTITUTION

AND

BY-LAWS

Church of the Holy Trinity
Parish Branch

OF THE

Woman's Auxiliary of the
Protestant Episcopal Church

CONSTITUTION

I

NAME

The name of the association shall be the Church of the Holy Trinity Parish Branch of the Woman's Auxiliary to the Board of Missions.

II

OBJECT

The object of this Branch shall be to aid and supplement the work of the Board of Missions by cultivating among its members the habits of

Daily *prayer* for Missions.

The *study* of Missions.

Systematic and conscientious *giving* to Missions.

III

MEMBERSHIP

Any woman of the parish may become a member of the Branch upon giving her

name to the Secretary and paying the annual subscription. This membership implies the intention to conform to the three objects of the Branch.

IV OFFICERS

The officers of Branch shall be:

SECTION 1. Honorary President—The Rector, *ex officio*; A President, three or more Vice-Presidents, Secretary, Treasurer and Librarian. These Officers shall appoint such special committees as shall be deemed necessary, and two or more members of the Branch to represent it as delegates to the meetings of each of the Diocesan branches of the Woman's Auxiliary, namely—Domestic, Foreign, Committee on Colored Missions, Indians' Hope, Diocesan and United Offering.

SEC. 2. The Officers, with the delegates and chairmen of all committees, shall form an Executive Committee to plan methods for interesting the Branch, for gathering information, for reading and writing upon

missionary topics, for planning work and for appropriating funds.

V DUTIES OF OFFICERS

SECTION 1. The President shall preside at all meetings.

SEC. 2. A Vice-President shall preside in the absence of the President.

SEC. 3. The Secretary shall have custody of all papers relating to this Branch of the Auxiliary; shall issue notices of meetings; shall record all proceedings and votes. She shall make an annual report to be printed in the year book.

SEC. 4. The Treasurer shall receive annual subscriptions, pay over to delegates such amounts as are ordered by the Executive Committee or by the general meeting; she shall pay the approved bills of the Branch and present an annual report.

SEC. 5. The Librarian shall collect and have full charge of distributing Missionary literature.

SEC. 6. The delegates shall attend the monthly meetings of the Diocesan Committees to which they are appointed and report in writing at each general meeting of the parish Branch all interesting topics, amount of special subscriptions received and how appropriated.

SEC. 7. The officers and delegates shall attend in a body the annual meeting of the Diocesan Branch.

VI

ELECTION OF OFFICERS

SECTION 1. The officers of the Branch shall be elected annually at the April meeting. The President may serve for not more than three years.

SEC. 2. At the March meeting, a Nominating Committee, to consist of five members, shall be chosen; the Chairman of which shall be appointed by the President, the remaining four shall be elected from the floor. This Committee shall prepare a ticket to be presented and voted upon at the April meeting.

SEC. 3. The candidates receiving the largest number of votes shall be declared elected.

VII

MEETINGS

SECTION 1. The meetings of this Branch shall be held the second Thursday of each month from November to April, inclusive.

SEC. 2. The annual meeting shall be held the second Thursday in April except when this falls in Holy Week.

SEC. 3. The meetings of the Executive Committee, and all special meetings, shall be at the call of the President or at the request of a majority of the officers.

VIII

AMENDMENT

Notice having been given at a previous meeting, this constitution may be amended at any general meeting by a two-thirds vote of the members present.

BY-LAWS

I

ORDER OF BUSINESS FOR GENERAL MEET- INGS

SECTION 1.

1. Prayers.
2. Minutes.
3. Reports of the Officers.
4. Reports of Delegates.
5. Reports of Junior Auxiliary.
6. Reports of Committees.
7. Unfinished Business.
8. New Business.

SEC. 2. All reports shall be in writing.

SEC. 3. The order of business may be suspended at the discretion of the presiding officer.

II

QUORUM

Two officers, two delegates and fifteen members at the general meetings and two

officers and five delegates at the Executive Committee meetings shall constitute in each case a quorum to transact business.

III

DUES

The dues shall be One Dollar (\$1.00) a year, payable at the November meeting.

IV

AMENDMENT

Notice having been given at a previous meeting, these by-laws may be amended at any general meeting by a two-thirds vote of the members present.

Adopted April 7, 1914